



EPIPHANY EPISCOPAL CHURCH OF SOCORRO

908 Leroy Place (PO Box 692), Socorro, NM 87801

An Independent Unincorporated Mission of

THE EPISCOPAL DIOCESE OF THE RIO GRANDE

BY-LAWS

2019 Revision

PREAMBLE

To provide organization and place for worship, renewal, and conversion in the Christian Faith subject to THE EPISCOPAL DIOCESE OF THE RIO GRANDE under the auspices of the PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA. This Resolution entered into by the Members of the EPIPHANY EPISCOPAL CHURCH of SOCORRO.

(Established in 1891)

ARTICLE I

Name, Intent, and Definitions

Sec. 1 Name: The name of this mission shall be the Episcopal Church of the Epiphany, also known as the Epiphany Episcopal Church of Socorro.

Sec. 2 Intent: These By-laws are intended to supplement the Constitutions and Canons of the Episcopal Church and the Diocese of the Rio Grande, the authority governing this congregation as a mission of the Episcopal Church. The provisions of Canon 12, "Missions," of the Diocese, are specifically adopted as governing.

Sec. 2 Definitions: As they pertain to these by-laws the following definitions shall have the meanings ascribed:

CANON includes the Constitution and Canons of the Episcopal Church and the Constitution and Canons of the Diocese of the Rio Grande.

RECTOR means the Bishop of the Rio Grande.

VICAR means the Priest-in-Charge of the Mission.

BISHOP'S COMMITTEE means the governing body of this mission.

MEMBER is a baptized adult (16 and over) communicant in good standing whose name is enrolled on the Parish Register.

ARTICLE II

The Rector and the Vicar

Sec. 1 The Rector: The Bishop shall have the authority over the affairs of the mission, and shall appoint a Vicar as his/her representative, subject to the approval of the Bishop's Committee.

Sec. 2 The Vicar: The Vicar, serving as the Bishop's representative, shall be in charge of all matters pertaining to the spiritual life of the mission.

ARTICLE III

Annual Meeting: An Annual Meeting of the members shall be held by the last Sunday in January of each calendar year with a minimum of 10-day notice to the members. The business of the Annual Meeting includes selecting Bishop's Committee members, subject to the Bishops approval, electing Delegates and alternates to Diocesan Convention, and approving the annual budget.

ARTICLE IV

Bishop's Committee & Meetings: The Bishop's Committee shall consist of nine members that are adult communicants in good standing and givers of record, consisting of the Vicar, a Warden, and seven laypersons. New members shall be selected by a simple majority of members present at the Annual Meeting. Membership on the Bishop's Committee is subject to approval from the Bishop of the Diocese. Each committee member shall be selected to serve a Three (3) Year Term. After serving a three-year term, members may be re-selected to the Bishop's Committee after a one-year hiatus. When possible, a college representative shall be included as one of the Bishop's Committee members, but serve for a one-year term. Resigned or incapacitated members will be replaced by Bishop's Committee appointment to serve until the next Annual Meeting.

The presence, in person, of the majority of Bishop's Committee members shall be necessary to establish a quorum for a meeting. The vote of a majority (more than half) of the quorum is necessary for the adoption of any item voted on by the members,

Regularly scheduled Bishop's Committee meetings shall be held monthly, open to Church Members. Minutes of the meeting shall be prepared for each motion and the motion's resolution. The Bishop's Committee shall annually approve the Vicar's housing allowance and salary subject to the approval of the Bishop. The Bishop's Committee shall present to the members at the Annual Meeting an Operating Budget of projected Income & Expenditures for the year. The Bishop's Committee shall approve monthly Treasurer's

Financial Reports. The Bishop's Committee shall adopt and maintain an Office Business Policy of Standard Operating Procedures. Any special meetings shall conform to the canons of the Diocese.

ARTICLE V

Officers: The following officers shall be elected annually by a minimum affirmative vote of 5 Bishop's Committee members to serve a term of one (1) year. Officers may serve consecutive terms and need not be members of the Bishop's Committee.

Clerk, Treasurer and Assistant Treasurer.

Warden: The Warden's name shall be submitted to the Bishop for appointment.

Resigned, incapacitated, or terminated Officers or Warden will be replaced in a special election by the Bishop's Committee.

ARTICLE VI

Delegates to Convention: The Delegates to Diocesan Convention and Deanery meetings shall consist of the Vicar and any other clergy assigned to Epiphany, the Bishop's Warden, and two delegates. Delegates and one alternate shall be elected at the Annual Meeting. Delegates shall serve a two-year term. Resigned, incapacitated, or terminated Delegates will be replaced in a special election by the Bishop's Committee and serve until the next Annual Meeting.

ARTICLE VII

Mission Records: The books and records of the Mission shall be maintained in a prudent business manner at the Mission Office in secure containment.

ARTICLE VIII

Mission Bank Accounts: The Bishops Committee shall authorize a Bank Account for Operating Funds, Investment Accounts for Capital Funds and authorize signatories on each account.

ARTICLE IX

Amendments to the By-laws:

Section 1. The by-laws may be amended or revised by a majority vote of members present at an Annual or Special meeting.

Section 2. All voting members of Epiphany shall be notified of any proposed amendments or revisions of the by-laws at least 10 days prior to the meeting at which the amendment(s) shall be considered.

RESOLUTION

BE IT RESOLVED: The BY-LAWS having been approved by the majority of the Members acting in due process at the Special Meeting of January 27th, 2019 are hereby adopted and herein ascribed:

ATTEST: Bishop's Warden: Bill Stone

Clerk: Warren Marts

Notice of Revisions – Not to be included in approved By-laws:

ADDED (which also incremented the subsequent articles by one number):

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VICAR means the Priest-in-Charge of the Mission.

BISHOP'S COMMITTEE means the governing body of this mission.

QUALIFIED VOTER is a baptized adult (16 and over) communicant in good standing whose name is enrolled on the Parish Register.

CHANGED:

Was:

ARTICLE III

"Bishop's Committee: The Bishop's Committee shall consist of nine members. New members shall be selected by a simple majority of members present at the Annual Meeting. Membership on the Bishop's Committee is subject to approval from the Bishop of the Diocese. Each committee member shall be selected to serve a Three (3) Year Term. After serving a three-year term, members may be re-selected to the Bishop's Committee after a one-year hiatus. When possible, a college representative shall also serve on the Bishop's Committee for a one-year term."

Now:

ARTICLE IV

“Bishop's Committee: The Bishop's Committee shall consist of nine members, **consisting of the Vicar, a Warden, and seven laypersons. New members shall be selected by a simple majority of members present at the Annual Meeting. Membership on the Bishop's Committee is subject to approval from the Bishop of the Diocese. Each committee member shall be selected to serve a Three (3) Year Term. After serving a three-year term, members may be re-selected to the Bishop's Committee after a one-year hiatus. When possible, a college representative shall **be included as one of the Bishop's Committee members, but serve for a one-year term.**”**

Was:

ARTICLE VIII

Amendments to the By-laws:

Section 1. The by-laws may be amended by a majority vote of members present at an Annual meeting.

Section 2. All voting members of Epiphany shall be notified of any proposed amendments of the by-laws at least 30 days prior to the meeting at which the amendment(s) shall be considered.

Now:

ARTICLE IX

Amendments to the By-laws:

Section 1. The by-laws may be amended **or revised** by a majority vote of members present at an Annual or **Special meeting.**

Section 2. All voting members of Epiphany shall be notified of any proposed amendments **or revisions** of the by-laws at least 30 days prior to the meeting at which the amendment(s) shall be considered.