

Epiphany Episcopal Church

June 20th 2018

Bishop's Committee Meeting Agenda

BC Members Present: Deborah, Father Stevens, Laura, John, Don, Ephraim, Bill, Lisa. Excused: Warren

Additional attendees: Annie, JoAnn

1. Call to Order & Prayer - Father Stevens. 5:38pm
2. Ascertain Quorum -
3. Reading & Approval of Agenda -
4. Reading & Approval of Prior Month's Minutes -
5. Treasurer's Report -
 - a. Per Father, Stipo said that the audit was submitted on time and acknowledgement of receipt was given. Bill confirmed.
 - i. Audit committee contributed to his.
 - b. New Treasurer
 - i. Stipo is leaving and Jason Simmons has offered to take up the responsibility. Stipo has been training him on Quickbooks.
 - ii. **Motion was made by Deborah to nominate Jason Simmons as church treasurer. Motion was seconded and unanimously approved.**
 - iii. Discussion had on ways to acknowledge Stipo's time spent as treasurer. We greatly appreciate and may send a token of that appreciation.
6. Old Business
 - a. None announced prior to meeting.
7. New Business
 - a. Celebration of New Ministry. 10/26 2pm will be the Installation of Father Steven, likely by the Bishop, at Epiphany.
 - b. Convention discussion led by Father Stevens
 - i. Have we sent in delegates? Yes: Eileen Comstock, Jon Morrison, and Bill Stone
 - ii. Have hotels been reserved? **Uncertain. ACTION:** Bill to follow up.
 - iii.
 - c. Request for filing cabinet.
 - i. Father Stevens: Annie has requested this for the office due to running out of space and an inefficient current setup. **A motion was made by Deborah to purchase an office filing cabinet within a budget of \$350. If it needs to be exceeded, she will bring the information to the July BC meeting for discussion and approval. John seconded. Motion unanimously approved.**

- d. Change of time of Magdalena services
 - i. As of July 7th Services will be at 3pm instead of 5pm.
- e. Months with 5 Sundays
 - i. Fr. Stevens brought up prior arrangements for layperson sermons on the fifth Sunday. He proposed that on the fifth Sunday of every month that this continues.
 - ii. It was discussed that the quality of the sermons were quite good and the diversity was welcome.
 - iii. **Bill Stone agreed to do that for this month and Fr. Stevens will make an announcement asking whether additional members are interested.**
- f. By-laws
 - i. **ACTION: Ephraim will post these on the website.**
- g. Other business:
 - i. Fr. Stevens would like to thank Vicky from the Physics dept. for the lab tour.
 - ii. Fr. Stevens discussed an outreach to the NMT community to student hunger. Soups, sandwiches, and fruit were suggested to have once a month. Laura was actually having a discussion with a group from NMT that attended a Socorro County Health meeting today. They expressed an interest in helping as well, but would like a student group to work or lead this and they need a space to hold this.

WHERE: Potential time to do this would be a Thursday at 6pm to 8pm. The 7:30. AA meeting could use a small side meeting room. There is an open question on where to store the food.

WHAT: Simple meals, possibly bringing food bank food distribution here.

WHO: JoAnn was interested in organizing the food and is willing to take the lead on any progress making progress and forming a working group and when the first serving may be. **Fr. Stevens will make an announcement at church to get a gauge of volunteers.**

HOW MUCH: JoAnn is aiming at \$1 per person?

HOW FUNDED: Through donations, birthday fund.

NEXT STEPS: **JoAnn will perform as the lead representative of the church, working closely with Laura Barker due to her work with NMT and since she is a BC member.**

John discussed need to gather more information about the population that needs to be served. Differences between grads and undergrads mean food should be prepared if being delivering to undergrads. It was agreed that they were the group being targeted.

- 8. Scheduling Next meeting
 - a. Date: July 17th, 5:30pm
 - b. Agenda Items

- i. Bishop's Committee agenda calendar
 - ii. NMT meal outreach update
 - iii. Schedule moving forward. Bill has potential Wednesday & Thursday conflicts, Fr. Stevens has Tuesday conflicts.
 - iv. BC members asked to propose additional items.
9. Prayer & Adjourn: - John Lee at 6:45 pm

ACTION ITEMS:

1. **ACTION:** Bill to follow up on whether convention hotels were reserved
2. **ACTION:** Ephraim to post By-laws to website. **Bill** will look for late revisions.

ANNOUNCEMENTS:

1. Fr. Stevens will make an announcement that Bill Stone will provide the sermon on this month's 5th Sunday and will ask whether additional members are interested.
2. Fr. Stevens will announce the NMT meal outreach being proposed and try to gauge volunteer interest from the congregation.